

## Medical Foundation

### Release Notes

April 2023

**ARCP Panel Members Viewing Summary Narrative and ES Ratings** - As an ARCP Panel Member of a Foundation Trainee on the new curriculum, when the Curriculum tab for a trainee is accessed, you can view whether the Trainee has completed a summary narrative for each HLO including the last modified date and view any ES Progress ratings for each HLO including last modified date. Details are held within the summary table on the Curriculum page. If a Trainee has not created a Summary Narrative or ES Progress Rating, 'Not Created Yet' will show in the Actions column of the summary table **Page 2-4**

#### **For Wales and Northern Ireland ONLY**

**ARCP Panel Members Viewing 'R' Forms** - As an ARCP Panel Member of a Foundation Trainee, you can access a Progress tab for a Trainee and view any completed R Forms in a separate table **Page 5-7**

**Curriculum Guidelines New Tab** - Medical Foundation Curriculum guidelines now open in a new tab for all roles **Page 8-9**

## ARCP Panel Members Viewing Summary Narrative and ES Ratings

**Step 1.** Login as a Panel Member, select the relevant student and then select the Curriculum tab

TURAS | Training Portfolio

Home ARCP Forms Tickets

Trainee Profile - testtrainee Newfyonecurric

Educator Homepage > Trainee Profile

My Turas Applications TC

TstMedical Clinsup  
tstmedicalclinsup@example.com  
View or edit profile

Sign out

-- Please select the next trainee you would like to view --

### Trainee Details

**Name:** testtrainee Newfyonecurric

**Email:** testtraineeNewfyonecurric@example.com

**Grade/Training Year:** FY1

**Registration Number:** 9844123

**Programme:** E01 - FY1 (EOS2235)

**Programme Directors:** Keith Armitage, Liffey Lobster, John TrainerFive, Tstfounddir Testone, Yoda Jedi

**Educational Supervisor:** TstMedical Edsup

**Clinical Supervisor:** TstMedical Clinsup

FY1 Progress ARCP Evidence ARCP Summary Create Forms **Curriculum** Attention Item Summary 26 PSG

**Step 2.** In the Summary table, select the Actions dropdown against Summary Narrative or ES Progress Rating to view the detail as shown below.

\*The Last Modified column show the date when any changes were last made.

Trainee Profile - testtrainee Newfyonecurric

### Summary Narrative / ES Progress Ratings

Type	Last Modified	Actions
Summary Narrative	10/06/2021	Actions
ES Progress Rating	22/07/2021	Actions View

**Step 3.** You will be directed to the ES Progress Rating page to view the details as shown below. Select 'Go Back' to return to the summary table

The screenshot shows the 'Form Details' page for 'ES Progress Rating Details'. The breadcrumb trail is 'Educator Homepage > Trainee Profile > ES Progress Rating Details'. The page displays the following information:

- Trainee's Name:** testtrainee Newfyonecurric
- Trainee's Registration Number:** 9844123
- Training Period:** 08/04/2021 - 07/08/2025
- Higher Learning Outcome 1:** An accountable, capable and compassionate doctor
- Rating:** Satisfactory
- Comments:** test lw HLO1
- Updated:** UPDATED

A user profile dropdown is visible in the top right corner, showing 'TstMedical Clinsup' with the email 'tstmedicalclinsup@example.com' and a 'Sign out' button.

Example View: Summary Narrative and ES Progress Rating not Created by Trainee

**Step 4.** If a Trainee has not yet created a Summary Narrative or ES Progress Rating, the Actions column will populate to read 'Not Created Yet' against each type as shown in the example below

The screenshot shows the 'Trainee Profile - Tstcurric FYtwo' page. Under the heading 'Summary Narrative / ES Progress Ratings', there is a table with the following data:

Type	Last Modified	Actions
Summary Narrative		Not Created Yet
ES Progress Rating		Not Created Yet

**Step 5.** Once the Trainee creates a Summary Narrative or ES Progress Rating this will show in the Summary table for the Panel Member. The example below shows that the Trainee has created a Summary Narrative. The Panel Member now has the option to select the Actions dropdown to view.

Trainee Profile - Tstcurric FYtwotwo

Summary Narrative / ES Progress Ratings

Type	Last Modified	Actions
Summary Narrative	29/03/2023	Actions ▾
ES Progress Rating		Not Created Yet

Example of the Summary Narrative Details page once 'View' is selected from the Actions dropdown. Select Go back to return to the summary table.

TURAS | Training Portfolio My Turas Applications - TC

Home ARCP Forms Tickets -

**Form Details**

Educator Homepage > Trainee Profile > Summary Narrative Details

**Summary Narrative**

Trainee's Name	Tstcurric FYtwotwo
Trainee's Registration Number	645651
Training Period	01/10/2022 - 31/12/2024

Higher Level Outcome 1: An accountable, capable and compassionate doctor

Summary Narrative	Testing 18000 to check that panel members can see an updated summary table as expected
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## ARCP Panel Members Viewing 'R' Forms

**Step 1.** Select the relevant Trainee and then select the Progress tab on the Trainee's Profile Page as shown below.

TURAS | Training Portfolio

Home ARCP Forms Tickets

Trainee Profile - testtrainee Newfyonecurric

Educator Homepage > Trainee Profile

My Turas Applications - TC

TstMedical Clinsup  
tstmedicalclinsup@example.com  
View or edit profile

Sign out

— Please select the next trainee you would like to view —

**Trainee Details**

**Name:** testtrainee Newfyonecurric  
**Email:** testtraineeNewfyonecurric@example.com  
**Grade/Training Year:** FY1  
**Registration Number:** 9844123

**Programme:** E01 - FY1 (EOS2235)  
**Programme Directors:** Keith Armitage, Liffey Lobster, John TrainerFive, Tstfounddir Testone, Yoda Jedi  
**Educational Supervisor:** TstMedical Edsup  
**Clinical Supervisor:** TstMedical Clinsup

FY1 Progress ARCP Evidence ARCP Summary Create Forms Curriculum Attention Item Summary 21 PSG

**Step 2.** Scroll down to the Form R's table. Select the Actions dropdown within the Form R summary table and then select View

FY2 Progress ARCP Evidence ARCP Summary Create Forms Curriculum PSG

FY2, 12/01/2023 - 31/12/2024, Clinical Oncology - Stracathro Hospital - E01 - FY2 (EOS2235)

Category	Attention Items	Status	Actions
Supervised Learning Events (SLEs)		0	

FY2, 01/10/2022 - 11/01/2023, Cardiology - Stracathro Hospital - E01 - FY2 (EOS2235)

Category	Attention Items	Status	Actions
Supervised Learning Events (SLEs)		0	

Completion Certificates

Name	Actions
FY2 Completion Certificate	Actions

**Form Rs**

Submitter	Sign Off Date	Status	Actions
Tstcurric FYtwotwo	31/03/2023	Signed	Actions View

The Chair of the Panel will also have the option to Delete, this option can be accessed through the Actions dropdown on the Form R's summary table as shown below

Trainee Profile - testtrainee Newfyonecurruc

Form Rs

Submitter	Sign Off Date	Status	Actions
testtrainee Newfyonecurruc	06/07/2021	Signed	Actions ▾ <span style="border: 1px solid red; padding: 2px;">View</span> Delete

Core Mandatory Learning Log (5 hrs 15 mins)

Learning Date	Learning Title	Teaching Setting	Number Of Hours	Actions
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Continued from Step 2

**Step 3.** Once View is selected, as a Panel Member, you will be able to view all details of the R Form (scroll down to view all sections 1 to 6)

TURAS | Training Portfolio

Home ARCP Forms Tickets -

**Form R Details**

Educator Homepage > Trainee Profile > Form R Details

TC TstMedical Clinsup  
tstmedicalclinsup@example.com  
View or edit profile

Sign out

**Form R**

Trainee's Name testtrainee Newfyonecurruc

Trainee's Registration Number 9844123

Self-Declaration to be completed by the Foundation Doctor

Section 1: Doctors Details

Forename	testtrainee
GMC-Registered Surname	Newfyonecurruc
Date of Birth	02/11/1993
Gender	Male
Current Home Address	1 Main Road Glasgow
Telephone	01418120011
Preferred email address for all foundation school communications	testtrainee@ewfyonecurruc@example.com

**Step 4.** A Trainee can submit an additional Form R. This will also show in the Form R's Summary table and can be viewed by Panel Members as shown below.

Trainee Profile - testtrainee Newfyonecurric

Form Rs

Submitter	Sign Off Date	Status	Actions
testtrainee Newfyonecurric	06/07/2021	Signed	Actions ▾
testtrainee Newfyonecurric	30/03/2023	Signed	Actions ▾

Core Mandatory Learning Log (5 hrs 15 mins)

Learning Date	Learning Title	Teaching Setting	Number Of Hours	Actions
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## Curriculum Guidelines New Tab

**Step 1.** As a Panel Member, select the relevant Trainee and then Select the Curriculum tab on the Trainee's Profile page.

The screenshot shows the TURAS Training Portfolio interface. At the top, there is a navigation bar with 'Home', 'ARCP Forms', and 'Tickets'. The main header displays 'Trainee Profile - Terry TraineeFYtwo'. On the right, a user profile for 'TstMedical Clinsup' is visible, with the email 'tstmedicalclinsup@example.com' and a 'View or edit profile' link. Below this is a 'Sign out' button. A dropdown menu indicates 'Please select the next trainee you would like to view'. The 'Trainee Details' section includes a placeholder for a profile picture and the following information: Name: Terry TraineeFYtwo, Email: terrytraineeFYtwo@example.com, Grade/Training Year: FY2, and Registration Number: 4657788. To the right, it lists the Programme: West Foundation Programme 01 - FY1 (WOS2237), Programme Directors: George Clooney, Intravenous Assessor, Prog Rock, EddieSix Dandruff, Intravenous ClinSup, Educational Supervisor: TstMedical Edsup, and Clinical Supervisor: TstMedical Clinsup. At the bottom, a row of tabs includes 'FY2 Progress', 'ARCP Evidence', 'ARCP Summary', 'Create Forms', 'Curriculum' (highlighted with a red box), and 'PSG 1'.

**Step 2.** Scroll down and select the View Guidelines option as highlighted below

The screenshot shows the 'Curriculum Details' page for Terry TraineeFYtwo. The 'Curriculum' tab is selected, and the 'View Guidelines' button is highlighted with a red box. Below this, the text reads '1: An accountable, capable and compassionate doctor'. A table titled 'Foundation Professional Capability' is displayed, with 'Links (3)' in the top right corner. The table contains the following items:

Foundation Professional Capability	Links (3)
1. Clinical Assessment: Assess patient needs in a variety of clinical settings including acute, non-acute and community	
2. Clinical Prioritisation: Recognise and, where appropriate, initiate urgent treatment of deterioration in physical and mental health	
3. Holistic Planning: Diagnose and formulate treatment plans (with appropriate supervision) that include ethical consideration of the physical, psychological and social needs of the patient	
4. Communication and Care: Provide clear explanations to patients/carers, agree a plan and deliver health care advice and treatment where appropriate	



**Step 3.** A new tab will open displaying the Curriculum Guidelines. Click onto the arrow against each section to expand and view, as highlighted below.

Curriculum guidelines

Educator Homepage - Trainee Profile - Outcome Forms

### 1: An accountable, capable and compassionate doctor

- 1. Clinical Assessment: Assess patient needs in a variety of clinical settings including acute, non-acute and community
- 2. Clinical Prioritisation: Recognise and, where appropriate, initiate urgent treatment of deterioration in physical and mental health
- 3. Holistic Planning: Diagnose and formulate treatment plans (with appropriate supervision) that include ethical consideration of the physical, psychological and social needs of the patient
- 4. Communication and Care: Provide clear explanations to patients/carers, agree a plan and deliver health care advice and treatment where appropriate
- 5. Continuity of Care: Contribute to safe ongoing care both in and out of hours

### 2: A valuable member of healthcare workforce

- 6. Sharing the Vision: Work confidently within and, where appropriate, guide the multiprofessional team to deliver a consistently high standard of patient care based on sound ethical principles
- 7. Fitness to Practise: Develop the skills necessary to manage their own personal wellbeing
- 8. Upholding Values: Act as a responsible employee including speaking up when others do not act in accordance with the values of the healthcare system
- 9. Quality Improvement: Take an active part in processes to improve the quality of care
- 10. Teaching the Teacher: Teach and present effectively

### 3: A professional, responsible for their own practice and portfolio development

- 11. Ethics and Law: Demonstrate professional practice in line with the curriculum, GMC and other statutory requirements through development of a professional portfolio
- 12. Continuing Professional Development: Develop practice including the acquisition of new knowledge and skills through experiential learning; acceptance of feedback and, if necessary, remediation; reading and, if appropriate, by research
- 13. Understanding Medicine: Understand the breadth of medical practice and plan a career