

# NHS Scotland Medical ACT 2020/21 Accountability Report

This report is required to be submitted to your regional group in time for their meeting on: 16th June 2021

**NHS Board: Borders**

Reviewed by

## SECTION 1 Confirmation of total Medical ACT funding received from NES during 2020/21

		Initial Allocation Per allocation letter £'000	2020/21 Total £'000	ACT Officer	
<b>a</b>	<b>ACT Allocation 2020/21</b>	785	785		
		Recurring £'000	Non-Recurring (b/fwd from previous year) £'000	2020/21 Total £'000	ACT Officer
<b>b</b>	<b>Use made of 2020/21 additional allocation</b>	nil	11	11	
<b>c</b>	<b>Provide detail of any in year ACT slippage received in 2020/21 from out with own health board</b>				
Enter details..... Slippage received £3,100 for Secure Storage for Bikes £7,500 for iPad Secure Storage					

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SECTION 2	General narrative on 2020/21 Medical ACT activity within your Board area:	Regional Group
a	<p><i>Detail Health Board Involvement in Regional ACT group Meetings including:</i></p> <ol style="list-style-type: none"> <li>1. Roles/job titles who represent Health Board at RAWG</li> <li>2. How attendance at RAWG is managed if staff are unable to attend i.e. use of deputies</li> </ol>	Word Count
	<p>NHS Borders is represented by the DME, Medical Education Manager (Kath Liddington) and local Finance representative (Sue Burrell) for ACT at Regional ACT meetings. If the DME is unable to attend then this is delegated to the ADME (Dr Andy Duncan) . Finance and Med Ed manager will liaise to ensure the presence of one or the other</p>	58
b	<p><i>Detail decision making process at local and regional level for any new uses of Medical ACT funding e.g. local governance structure and how it feeds in to regional level.</i></p>	
	<p>Decision regarding the use of Medical ACT monies is discussed within the medical education team initially. Once the proposal is agreed at this level it is then brought to the board through the medical director for approval. This is followed by discussions with appropriate departments (if necessary) once approval agreed to carry out the required piece of work relating to the proposal. The proposal is discussed at regional group for approval before proceeding</p>	73
c	<p><i>Detail any new initiatives funded by <b>Medical ACT only</b> within the last 12 months</i></p>	
	<p>In July of 2020 following discussions with board representatives (finance, medical and estates director) it was agreed that the accommodation for students could be upgraded. The existing houses of 4 bedrooms were converted to 3 bedroom houses thus providing communal space for residents in the houses. All 8 houses had complete soft furnishing upgrade replacing beds, sofas, linen, curtains, blinds, freezers (to increase food storage) and kitchen crockery and utensils. Students are asked for feedback at the end of each block and accommodation forms part of this report. Feedback from students during this academic year has been very positive for the first time in years and free test comments very supportive which has been feed back to Clinical Governance and Quality and the board. Prior to the second wave of COVID there was a break out of COVID 19 in the residencies necessitating isolation of 2 houses. Regular meals were provided and delivered from the canteen (coloured by manual electronic). A specialist medicine was provided on a needs basis (supported by</p>	212
d	<p><i>Detail use of Medical ACT funding within health board area for improvement of quality of teaching.</i></p>	
	<p>Consultant lead teaching continued throughout COVID with social distancing in all specialities. SIM teaching also continued but with restricted numbers compensated for by increased sessions. Medicine and DME students were combined into senior medicine and time tables were adjusted to accommodate the larger group. Bedside teaching was provided by Clinical Development fellows as was SIM teaching with interactive tutorials provided by consultants in addition to ward teaching. Trainees provided teaching to students in the evenings. Surgical students were increased and time tabled adjusted to accommodate. Face to face teaching continued here too. Obstetric and gynaecology and paediatrics had unchanged numbers of students but had limited patient access during COVID waves but provided tutorial and SIM teaching alternatives when cases were limited. Feedback in relation to individual teaching through ME FB continue. Many tutors have their own personal log in to obtain this feedback directly to enable them to evaluate their teaching in real time. This can be shared with Medical Education to obtain an oversight. Additionally , feedback was provided by means of an exit survey for all groups in each block and triangulated with ACT student feedback and relayed back to the individual departments. Feedback was found to be constructive and supported of the changes made in teaching delivery and an appreciation for continued face to face teaching. UG feedback is discussed at the medical education governance forum. Thereafter it is presented to the annual clinical governance and quality committee(CGQ) meeting. Once accepted by CGQ the paper is presented to the board for ratification.</p>	256

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## SECTION 3 Detail Funding Confirmation 2020/21

a

Confirmation that your Board have used the 2020/21 additional funding as agreed by NES (details to include full summary that reconciles to submissions to NES) or identify any changes made in-year.

ACT  
Officer

Proposal/item description	Unit cost (£)	Capital (Y/N)	Recurring (£)	Non-recurring (£)	Total (£)	Implemented? (Y/N)	Slippage (£)

b)

Provide detail below for each item of additional expenditure;

Regional  
Group

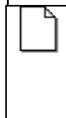
Proposal/item description	Has an evaluation/ review been undertaken? (Y/N)	If yes, details results of evaluation/review	If no, detail why	Is investment to continue in future years?

c)

Please attach a revised base-line budget for 2020/21 which reconciles to your 2019/20 base-line budget submitted to NES plus the additional recurring funds received in year.

ACT  
Officer

**I have attached our Support Costs report from 2020-21. We are still to investigate the Medical costs and this will be completed by March 2022.**



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**SECTION 4 Use of Measurement of Teaching Data and Financial Allocations**

Please refer to: <http://www.scotlanddeanery.nhs.scot/trainer-information/medical-act/medical-act-performance-management-framework/>

**a** Please provide a breakdown of your Boards 2020/21 ACT allocation by specialty/department or other clinical service grouping used locally. This should reconcile to the total ACT funds identified in 1a above. Regional Group

**NHS Borders has commenced a full review of the ACT Support Costs, this work was hindered by COVID-19. The intention is recommence this work and have it concluded by March 2022**

**b** Please detail the number of ACT funded teaching sessions identifiable in job plans (shown by consultant and other teaching staff) in each specialty/department or other clinical service grouping detailed in 4a. Please use the template provided.

At a minimum this should include all sessions funded from all ACT funding provided to the Boards since the NES allocation model was introduced, however, if possible this should show all sessions funded from total ACT funds set out in 1a.

The table below can be used to provide the information requested in 4a and 4b but amended as necessary to suit local circumstances.

**NHS Borders has commenced a full review of the ACT Support Costs, this work was hindered by COVID-19. The intention is recommence this work and have it concluded by March 2022**

Specialty/ Department	ACT funding received in 2020/21 £'000	ACT Funded PAs (consultants)	ACT Funded PAs (other staff)	2019/20 MoT hours Cat A (if available)	2019/20 MoT Hours Cat B (if available)
<i>General Practice/Primary Care</i>					
<i>Centrally funded initiatives</i>					
<b>Totals</b>					

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**SECTION 5** Detail any new initiatives being planned or you hope to achieve using Medical ACT funds within forthcoming year.

Upgrade of the soft furnishings for the 2 additional student houses not completed in 2020. The purchase of a bike shed for storage of 12 bikes for student use locally during placement. The purchase of said 12 bikes with locks, helmets puncture repair kits and lights. Purchase of 18 iPads for students in medicine and surgery and safe storage lockers on site for these iPads for use on the wards.

In the process of discussing with Eildon Housing whether bathroom and kitchen facilities can be upgraded in student houses. Depending upon next stages we may use ACT funding to support renovation if appropriate.

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**Print name:**

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*Director of Finance*

**Date:**

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**Signed:**

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**Print name:**

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*Director of Medical Education*

**Date:**

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**Note: DoF and DME signature and date must be obtained prior to report submission to Regional ACT Group & NES**